



# King's Academy Ringmer "in pursuit of excellence"

## Provider Access Policy Statement

**Date:** agreed at FG meeting on 28 September 2021, reviewed in July 2023, July 2025

**Review date:** July 2026

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### 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

### 3. Student entitlement

All students in years 7 - 11 at King's Academy Ringmer are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact Ms Amanda French, PA to the Principal

Telephone: 01273 812220

Email: [amanda.french@kingsacademies.uk](mailto:amanda.french@kingsacademies.uk)

### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7			What's My Line? PSHE lessons where students can interview employers.
YEAR 8			Year 8 Careers Fair - groups of students question groups of employers about their jobs
YEAR 9	Assembly and tutor group opportunities - employability skills	Key Stage 4 options event	Year 9 higher education event
YEAR 10	Assembly and tutor group opportunities - employability skills		Mock interviews Work experience preparation sessions Work experience
YEAR 11	Post-16 evening Post-16 taster sessions Apprenticeships – support with applications		

Please speak to our Careers Lead, Dr Craig Neal ([craig.neal@kingsacademies.uk](mailto:craig.neal@kingsacademies.uk)) to identify the most suitable opportunity for you.

### 4.3 Granting and refusing access

All visitors to the school must either have a current DBS certificate or be accompanied by a member of staff at all times.

### 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

### 4.5 Premises and facilities

Classrooms have projectors and whiteboards and chrome books for individual student use can be booked. There are a number of larger rooms also available, including the school Hall.

## **5. Links to other policies**

The following policies can be found on the school website at [www.kgaringmer.uk](http://www.kgaringmer.uk)

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy

## **6. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students are monitored by the Principal, Mrs Sian Williams.

This policy will be reviewed by Dr Craig Neal, Careers Lead, annually.

At every review, the policy will be approved by the governing board.