



# RINGMER YOUTH CAFÉ – MEMBERSHIP FORM

Membership number: \_\_\_\_\_

Name: \_\_\_\_\_

## Who we are.....

Ringmer Youth Project (RYP) is run by local volunteers to provide a safe and secure venue for young people living near or around Ringmer. We welcome and encourage the involvement of young people from all sections of the community and ensure that all have equal opportunity to participate regardless of gender, religious and ethnic background, disability or sexual preference (or any other factor that may result in discrimination and prejudice).

We meet every Friday evening from 6pm - 8pm at Ringmer Village Hall, Rogers Room.

## Our aims are to.....

- Provide a safe environment to encourage young people to meet and socialise.
- Champion a sense of responsibility & ownership for the actions they undertake & develop their involvement in the community.
- Support young people to become proud RYP members, successful learners, confident individuals & responsible young people.

## We hope to achieve these aims by.....

- Promoting the core human values of Honesty, Respect, Fairness, Caring and Trust
- Providing an environment where everyone can be themselves without prejudice or peer pressure
- Listening, engaging and responding to the views of the group members
- Making sure we enjoy ourselves (and not taking ourselves too seriously!)

### Can I become a member?

If you are in school years 8-11 inclusive, and want to go somewhere where you can be yourself and relax with friends on a Friday night

### How much does it cost?

£2 entry fee per person per evening  
Which includes a drink and (healthy) snack

*Please note there is currently a maximum permitted attendance of 30 young people per night*

## **GROUND RULES:**

We expect young people to adhere to our Ground Rules at all times. Anyone who fails to do so will be taken to one side & asked to stop, if the behaviour is repeated they will be given a warning. Continued unacceptable behaviour will result in the parent/carer being contacted to collect the young person immediately, the young person will also be given a one meeting ban.

- *Everyone will respect the venue and its neighbours, taking care whilst in and around the building.*
- *Everyone will respect other people and their personal space.*
- *Everyone will be polite and have good manners.*
- *No-one will have confrontational behaviour.*
- *No-one will swear.*
- *No-one will bring anything that may be thought to be a weapon.*
- *No-one will leave with anything that is not theirs.*
- *Photos/videos taken during Club must not be shared.*
- *Energy drinks, alcohol and any illegal substances will not be tolerated. If you are found to have consumed these prior to arrival then you will not be admitted.*
- *No smoking in or around the premises.*

Young Person's signature: .....

Date: .....

*NOTE: Repeated breaking of the ground rules may result in a longer ban or the young person's membership being cancelled by committee decision, they will be allowed to re-apply the following term, subject to committee approval/interview.*

## **It is every parent or carer's responsibility:**

- To ensure both sides of this form have been read carefully and understood by both the parent and young person, with all parts completed in full and returned to a RYP volunteer.
- To inform RYP Team of any young person's special needs, requirements, medical issues (providing copies of Health plans).
- To accept the decision made in Club by our trained volunteers, & agree to collect the above named young person if asked to (full feedback will be given by telephone once the club for that day is finished and all young persons have left the building).

Parent/Carer's signature: .....

Date: .....

## Personal Details

Member's First Name:

Surname:

Member's Mobile No.:

Member's School / Year Group:

Parent/Carer's Name:

Parent/Carer Email Address:

Home Tel. no:

Parent/Carer Mobile no:

Allergies/Dietary/Medical info (including administration of Epipen, Inhalers):

Does the member have a Health/Care Plan?

YES / NO (if yes, please include a copy attached to this form)

- In signing I agree that the young person named on this form is permitted to attend RYP evening activities and I give consent for them to do so under the supervision of the RYP volunteer Team.
- I understand that RYP operate a signing in/out process, and once signed out the RYP volunteer team cannot be held responsible for the safety of the young person named above.
- I understand RYP have Safeguarding policies and reporting/follow-up systems in place for incidents.
- In an emergency and/or I cannot be contacted, I am willing for the young person named above to receive necessary first aid treatment, including dental, hospital and anesthetic use. I understand that separate permission will be sought for certain activities/outings lasting longer or outside the normal meeting times of the group.
- I confirm that the above member is fit and healthy and is able to take part in the activities provided by RYP
- I confirm that the above member has read and understand the group's ground rules, and if they disobey the rules after a verbal request and warning, then they will be asked to leave (whereupon I will be called to come and collect them).
- I understand that smoking, alcohol, substance abuse and drugs are strictly forbidden. If caught in possession of, taking part in, or supplying such items on or near the premises during Group activities you will be asked to leave immediately. The respective parents or carers will be notified, the police will also be notified.

## Data Protection & Photo Consent

Security of your data is very important to us. The information on this form will be kept in a paper file and possibly on a password protected computer. It will only be shared outside of the Group's use if necessary with any Statutory Legal organisation for our lawful business.

When we no longer need your Personal Information (by you giving notice or your young person leaving or being too old to attend our Club), your detail will be removed and shredded/deleted.

Members can see information held about them at any time, just ask any of the RYP Team. This information will always be kept safe and secure.

- I give permission for this information to be stored on a computer\*

- I do not give permission for this information to be stored on a computer\*

I do\* ~ I do not\* give permission for the above-named young person to appear in photos taken in the Club by Adult Volunteers (or professional supervised photographers) for promotional purpose. I understand the young person's name will not be used in association with any images, and photographs will not be taken against the young person's wishes.

\* (Please delete as appropriate)

Signed Parent/Carer:

Date:

*The detail on this form will be checked/confirmed with each new Academic year (and updated/deleted as necessary).*

To be completed by the RYP Team

Approved by:

Date: